

President of Wellbeing and Community

As President of Wellbeing and Community, you will lead the representation of St Andrews students on wellbeing, student health, and liberation activities and issues. You will work closely with elected student representatives to ensure they are engaged in policy developments and discussions in both the Association and the University. You will represent the views of students in a wide range of University committees, ensuring student voice is effectively communicated across varying levels of the University and Association.

Specific Responsibilities

- Have overall accountability for developing work on wellbeing, student health and EDI policy and activities
- Lead and support the Wellbeing and Community Executive, working closely with its members to ensure the Wellbeing and Community Forum is proactively engaged in policy developments within this remit
- Participate in the University's internal quality assurance and enhancement procedures.
- Be an active member of relevant committees within the Students' Association, the University, and elsewhere.
- Provide representation for students on Student Services Hiring Panels.
- Support endeavours promoting student safety, including University traditions such as Raisin and May Dip.
- Act as an Officer Trustee to the Students' Association Board and the duties that come with this.

General Responsibilities

- Shall work collaboratively as part of the Association Executive team, to be collectively responsible for the political leadership of the Students' Association.
- Shall work full-time and represent the interests of students to the University of St Andrews.
- Shall meet regularly with university leadership and committees.
- Shall serve as a member of the SA Board as a Director of the Corporate Trustee of the Students' Association, together with your fellow Executive Officers.
- Shall ensure the Association is ethical, financially sustainable, and environmentally friendly.
- Shall share the responsibility of communicating with the student membership, keeping all our members informed about the work of the Executive Officer team as well as the Union's services for its members.

- Shall work collaboratively with the staff team within the Students' Association to further the mission and goals of the organisation.
- Shall fulfil their role as outlined in the role description and to support wherever necessary other student officers in the fulfilment of their roles.
- Shall act as an ambassador for the St Andrews student community.
- Shall lead on the implementation of Union policies, Laws, Standing Orders, relevant to their role.

Memberships

The below membership outlines some of the meetings this role is expected to attend as part of their representational duties. Other meetings are confirmed annually in July/August in collaboration with the University.

Senate	Member	4 meetings per year
Equality, Diversity and Inclusion Committee	Member	4 meetings per year
Student Mental Health Agreement Steering Group	Member	As necessary for work flow

Details of the job

Position: Executive Officer and Officer Trustee

Start Date: 7 July 2025

Hours of work: Full-time, working 35 hours per week Monday - Friday. Some unsociable hours including weekend work may be required at times

Contract: Fixed term contract starting 7 July 2025. End date July 2026 TBC (with option to stand for one further year)

Job shadowing: Before taking up office there will be opportunities to shadow the current officer team and gain further understanding of how the Students' Association operates through voluntary training

Induction: Full induction and training is given for the post across the summer period

Salary: 3.14 of the University pay scales. Currently £25,448